

## OUTSOURCING PRICING OPTIONS: CHOOSE A PLAN THAT'S RIGHT FOR YOUR BUSINESS

Our fees are based on the level and complexity of the transactions of your organisation and your reporting requirements. Set out below is a guide to the pricing options available, however as every business is unique, please get in touch and we will be happy to discuss your specific requirements and confirm the best options available to you. All fees quoted are exclusive of VAT.

### ESSENTIAL

£850/month

- ✓ Monthly bookkeeping (up to 50 transaction/month)
- ✓ Quarterly management accounts and commentary
- ✓ Quarterly VAT returns
- ✓ Monthly payroll (up to 5 employees)

### SCALE UP

£1,600/month

- ✓ Monthly bookkeeping (up to 100 transaction/month)
- ✓ Monthly management accounts and commentary
- ✓ Monthly/quarterly VAT returns
- ✓ Monthly payroll (up to 10 employees)

### GROWTH

£2,650/month

- ✓ Monthly bookkeeping (up to 200 transaction/month)
- ✓ Monthly management accounts and commentary
- ✓ Monthly/quarterly VAT returns
- ✓ Monthly payroll (up to 25 employees)
- ✓ Monthly payment runs (one per month)

### ESTABLISHED

£3,400/month

- ✓ Monthly bookkeeping (up to 1,000 transaction/month)
- ✓ Monthly management accounts and commentary
- ✓ Monthly/quarterly VAT returns
- ✓ Monthly payroll (up to 50 employees)
- ✓ Monthly payment runs (one/two per month)

## ADDITIONAL EXTRAS



**Forecasting and budgeting**  
from £975 per day



**Design advanced reporting pack**  
from £950 per day



**Design customised dashboard**  
(business snapshot/  
cashflow/KPIs)  
available on request



**Additional payment run**  
from £195



**Preparation of consolidated management accounts**  
(monthly/quarterly)  
available on request



**Preparation of RegData reports**  
available on request



**Personal tax returns**  
from £950



**R&D tax credits**  
fixed fee/agreed % of the claim



**Corporation Tax/LLP tax returns**  
from £1,200



**Preparation of statutory accounts**  
from £1,500

### XERO SUPPORT



**Xero set up fee**  
from £950

**Xero training**  
half day session: £500  
full day: £1,000

**Xero expenses app**  
extra £3/active user

### CONTACT A MEMBER OF OUR OUTSOURCING TEAM

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